



Artist: *Kathleen J. Roling*
kathleenrolingart@gmail.com
(563) 543 9389

Info Packet for SketchNote - Murals & Tapestries From Artist:

Kathleen J. Roling

To Commission work from or book an Art Performance Engagement with Artist – Kathleen Roling, first review this artist's services and fees and then complete the required booking information below. Please, email or mail this completed form along with your deposit, to schedule your event or confirm your order for a commission. If you have questions or concerns regarding this form, please call OR TEXT 1(563) 543-9389 anytime. Kathleen will respond during office hours.

You can email Kathleen at:
kathleenrolingart@gmail.com

www.kathleenrolingart.com





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Unique Art Style:

Kathleen is a recognized professional artist with a unique style. When you commission art from Kathleen you will be commissioning a work that uses her individual skills, abilities, and techniques. Kathleen creates artwork that showcases beauty and elicits positive emotions. She may turn down a commission if your request is outside her style or subject matter. For example she has previously turned down a commission for a grim reaper. Kathleen does not specialize in "dark" imagery but prefers to use her talent for bringing joy and beauty to the world and to her clients. There will be no revisions and no input of what the final sketchnotes will turn out to look like. She flows along with the voice of the speaker so Kathleen will produce what comes out naturally during this time. She will create in her own style and creative voice.

THE PROCESS:

The first step in the process of booking Kathleen for a sketchnote mural or tapastrie is to set up your free consultation appointment. This can be face-to-face or through a phone call or skype. If you prefer, we can simply communicate through email or texts. In your consultation we will discuss the details of your event and what you're looking for in the creation of the sketchnotes.

There are no obligations to book Kathleen. You can ask your questions during the consultation to decide if you'd like to book Kathleen or not. Once you determine that you'd like to book Kathleen, you will receive a contract to sign. Once Kathleen has a 30% non-refundable deposit and signed contract, you will be officially booked for your event.

Pricing:

Please call, or email to be quoted an exact fee for your mural or tapestry artwork. There are many factors that determine the cost so Kathleen will quote you to your specific project.



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Sketches:

Before the painting or drawing process begins I will create a rough sketch based on the details we discussed in your free consultation meeting. I will send you a photograph of the sketch through email. At this time you can let me know if you need any changes made to the design and I will take those concerns into account when I begin the artwork. If you would like additional revisions, every new sketch after this point will be an added fee of \$10 per extra sketch.

Travel Expenses/Accommodations:

Transportation, round trip business class airfare and three star rated or higher accommodations are required for Kathleen Roling. A per diem of \$80 per day will be required for Travel time over 2 hours from Des Moines, IA. These will be included in your quote.

Deposit & Cancellation Policy: (The Fine Print)

Unless otherwise specified, a deposit of **30%** of the agreed fee is required upon confirmation of order or booking. The remaining 70% of the agreed fee will be required when the artwork is complete and before delivery. In event of commission cancellation, the initial deposit will be considered full and complete payment and is **non-refundable**. Kathleen Roling will retain ownership of the artwork.

Kathleen Roling reserves the right to cancel any performance in part or in whole due to failure of payment. If the program is canceled, the initial deposit will be considered full and complete payment.



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Thank You so much for considering me for a commissioned artwork. I am privileged to do what I love and bring more beauty to this world. I am grateful for your business and your appreciation of the arts. I promise to give you my best every day. I strive to make every piece better than the last and I am here to serve you.

Sincerely,

A handwritten signature of the artist's name, "Kathleen J. Roling", in black ink.

Kathleen J. Roling

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